

CAREER OPPORTUNITY

POSITION **Planner/Scheduler**

People: Our Strength, Our Future

A career at Black & McDonald will grant you the opportunity to contribute to our culture of continuous improvement, help reinforce our values and shape our contribution to community, and drive our continued success. Our vision is to be the best company to work for; the best company for safety, quality and value; the best company for customer service; and the best company for technical expertise.

Position Summary

The Western Canadian Industrial Region is a relatively new business line for Black & McDonald, with a mandate to aggressively grow our brand and market share over the next 5 years. The Western Canadian Industrial Region delivers solutions to a diverse customer base in Oil & Gas, Mining, Hydro, and Manufacturing across Canada's four Western Provinces. Our business line includes Construction, Turnarounds & Maintenance, Commissioning, Fabrication and Engineering Services.

Reporting to the Site Project Manager, this exciting opportunity will work within our project team located at the K+S Potash Legacy site and is responsible for the planning, development, and coordination of project schedules. Tracking issues, analysing data and providing reports.

The successful candidate will work at the K+S Potash Legacy site located in Bethune, SK on a rotation of 4 days on at 10 hour days, followed by 3 days off.

This position does not include camp, travel or Living out Allowance (LOA), therefore local candidates would be ideal.

Duties & Responsibilities

- Create and revise preliminary master schedules and proposal for Operations detailing the sequence of all work to be performed to ensure schedule is realistic and competitive
- Assist Project Managers and Superintendents in creating short-term schedules; along with monitoring and updating these schedules to determine their impact on the master schedule
- ~~Maintain master schedule for the project and identify and record the impact of work performed according to the schedule-~~
- ~~Evaluate construction progress and provide regular schedule updates~~
- Proactively identify problems or conflicts in the project schedule and assist the Project Manager(s) and/or Superintendent(s) in effectively managing a resolution
- Have the opportunity to gain exposure to a variety of jobs, through assisting in the bid, pre-construction and build process
- Other duties as assigned by your direct supervisor

Competency Requirements

- Change Orientation (*open to change and the ability to identify where it is needed and how to make it happen*)
- Communicates Effectively (*verbally and in writing*)
- Continuous Learning (*ongoing effort to learn and contribute to the learnings of others*)
- Customer Focus (*understand the needs and perspectives of both internal and external customers*)
- Holds Self and Others Accountable (*take personal responsibility to meet commitments*)
- Problem Solving and Innovation (*ability to approach problems logically and seek innovative solutions*)
- Teamwork and Collaboration (*work cooperatively and collaboratively with others*)
- Values and Respects Others (*encourages and supports diversity*)

Education & Skill Requirements

- Construction related degree/diploma and over five years of scheduling experience
- Advanced proficiency in Primavera Project Planner (P6 or newer)
- Proficiency in Microsoft Office
- Experience with cost controls would be an asset
- Ability to plan and schedule mechanical and electrical scopes for industrial projects

- Ability to prepare look aheads and daily plans from the project schedule
- Ability to produce progress reports
- Ability to coordinate multiple schedules, solve schedule conflicts under pressure and understanding the complex building sequence
- Ability to lead meetings with Subcontractors, Client and Upper management
- Ability to coordinate & organize multiple sources of schedule inputs/performance data into a master schedule platform and deliver project/program status reports as required
- Field experience would be an asset
- Must be detail-oriented and organized
- Strong analytical and problem solving skills

Please apply online at <https://erecruiting.blackandmcdonald.com:443/Pages/20171026919.aspx>.- If this is an internal candidate, please advise your supervisor prior to applying.

For a complete listing of all available Black & McDonald career opportunities visit <http://www.blackandmcdonald.com/>.

Black & McDonald approaches accessibility from an inclusive perspective, and will provide reasonable accommodation upon request throughout the recruitment and selection process.