

CAREER OPPORTUNITY

POSITION Security Guard

People: Our Strength, Our Future

A career at Black & McDonald will grant you the opportunity to contribute to our culture of continuous improvement, help reinforce our values and shape our contribution to community, and drive our continued success. Our vision is to be the best company to work for; the best company for safety, quality and value; the best company for customer service; and the best company for technical expertise.

Position Summary

Black & McDonald Limited is actively seeking to hire a Security Guard to be located at a Downtown Toronto facility. Under the supervision of the Security Management Team, the Security Guard will provide a friendly and safe environment for all patients, staff, volunteers and visitors.

Duties & Responsibilities

- Responsible for ensuring safety and security of the facility and all those who enter the facility
- Provides a friendly and safe environment for all staff, volunteers, patients and visitors
- Responds as required to all security, safety and/or emergency situations
- Operates the Security Office's CCTV, access control and panic device systems in the absence of the Security Supervisor
- Responds to all access requests in accordance with established protocols
- Conducts facility patrols and take necessary action based on observation. This includes checking in with employees whom work alone after hours
- Performs "Patient Watches"
- Monitors parking areas
- Investigates security and safety related events as required
- Completes forms, logs, notebooks, work orders and incident reports as required
- Acts as a member of the internal fire response team and crisis team
- Adheres to all corporate and departmental policies, procedures and directives
- Identifies areas requiring updates and/or possible areas of improvement relating to policies, procedures and directives
- Completion of other tasks as directed by a Superior

Competency Requirements

- Change orientation (open to change and the ability to identify where it is needed and how to make it happen)
- Communicates effectively
- Continuous learning (ongoing effort to learn and contribute to the learnings of others)
- Customer focus (understand the needs and perspectives of both internal and external customers)
- Holds self and others accountable (take personal responsibility to meet commitments)
- Problem solving and innovation (ability to approach problems logically and seek innovative solutions)
- Teamwork and collaboration (work cooperatively and collaboratively with others)
- Values and respects others (encourages and supports diversity)

Education & Skill Requirements

- Ontario Private Security & Investigative Services, Security Guard License
- Flexible schedule/availability required. Must be available for shifts throughout the week (Monday-Sunday)
- At least 1 year of security experience
- Experience in a health care environment considered a strong asset
- Excellent interpersonal and communication skills
- Excellent problem solving skills and ability to proactively achieve resolutions both through direction and negotiation
- Excellent judgment and ability to demonstrate tact and diplomacy in emergency situations
- Conflict resolution skills
- First Aid and CPR level "C"
- Two year community college Law & Security or Police Foundations diploma preferred

Please apply online at <https://erecruiting.blackandmcdonald.com:443/Pages/20171026587.aspx>. If this is an internal candidate, please advise your supervisor prior to applying.

For a complete listing of all available Black & McDonald career opportunities visit <http://www.blackandmcdonald.com/>.